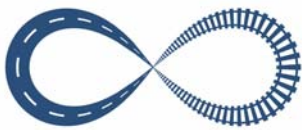





## Poster instructions and suggestions

Please review these Instructions for Presenters carefully. If you have any questions please contact the CETRA 2010 Secretariat: [cetra@grad.hr](mailto:cetra@grad.hr)

1. All posters at the conference are to be presented in the form of commented posters. Each commented poster presentation consists of a 5-minute talk in a session and discussion in front of your poster after the session. There will be no time for discussion immediately after each presentation, thus the authors are requested to answer on possible questions after the poster session.
2. Template for the poster presentation is available at conference web page ([http://www.grad.hr/cetra/CETRA\\_2010\\_Presentation\\_Template.ppt](http://www.grad.hr/cetra/CETRA_2010_Presentation_Template.ppt)). The presentation must not exceed 7 slides including the title slide.
3. Posters are limited to 70 cm width x 90 cm height. Posters 75 x 100 cm are also suitable for poster boards. All posters must have portrait orientation.
4. A number is assigned to each poster. Please note your poster number from the conference programme. Each poster board will be identified by this number.
5. Posters should be mounted before the beginning of the Poster session. We will provide enough poster boards and the conference staff will be at your service during the preparation of this session.
6. Posters should be removed after the poster session. If the posters are not removed before the start of next session (see Conference Program), your poster will be removed and destroyed by the conference staff.
7. Include the title of the paper, your name(s) and institution(s) on your poster. Use a font size that is large enough to be seen from cca. 1,5 m away.
8. Poster sessions are by nature visual. As you prepare your materials, focus your attention on creating a poster that is visually engaging. Consider the use of variety in colour and texture as you create a presentation that will be both appealing to the eye as well as stimulating to the mind.
9. Clearly state your most important points in font size large enough to be easily read from a short distance. Solid blocks of text should be used sparingly, if at all. Try to convey most of your presentation through the appropriate use of pictures, graphs, and charts.
10. The inclusion of excessive detail in your Poster can be distracting and detract from your overall purpose. A clear poster will help participants easily grasp the main idea(s). From there, you can verbally communicate further details or direct them toward written/Web materials and/or bibliographic material that will answer their questions in greater depth.
11. The interaction between you and the participants should be the most dynamic feature of the poster session. Be prepared to invite questions and encourage discussion.
12. Have some handouts with further information or details that participants can take with them. Be sure to include your contact information on the handouts or, provide business cards.
13. Do NOT plan to use electronic equipment. There will not be a table by your poster, and electrical outlets are not accessible.
14. Posters can be made in Microsoft PowerPoint programme (Poster Template can be found on the conference web page - [http://www.grad.hr/cetra/CETRA\\_2010\\_Template\\_Poster.ppt](http://www.grad.hr/cetra/CETRA_2010_Template_Poster.ppt)) or another appropriate program, that the author prefers for preparation of this type of presentation materials.



POSTER EXAMPLE



**1<sup>st</sup> International Conference  
on Road and Rail Infrastructure**  
17 - 18 May, 2010  
Opatija, Croatia

AUTHORS COMPANY  
LOGO

POSTER No. XX


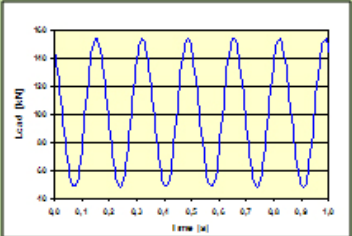
**PAPER TITLE (TRY TO PUT THE TITLE IN TWO ROWS)**  
**FONT ARIAL, STYLE BOLD, SIZE 60 PT**

Authors; First, Second, Third & Furth Author (Arial, bold, 44pt)

Authors' Organisation & Country (Arial, bold, 40pt)

**1. INTRODUCTION (first level, Arial, bold, 48pt)**  
Second level (Arial, bold, 40 pt):

- Most important points of your idea in the paper
- Try to convey most of your presentation through the appropriate use of pictures, graphs, and charts
- Arial, bold 30pt
- The choice of posters background colour, font type and colour, etc. is on the authors
- ..
- .

pictures, graphs, and charts

**2. FIRST LEVEL**

- Most important points of this paper part
- Try to convey most of your presentation through the appropriate use of pictures, graphs, and charts
- Arial, bold 30pt
- ...
- ..
- ..
- .

**3. FIRST LEVEL**

Mode of vibration	Experimental frequencies [Hz]	Numerical frequencies [Hz]
1	10.4	12.1
2	10.5	12.1
3	11.7	12.3

**90 (100) cm**

**MAIN PART OF POSTER**

**70 (75) cm**

**4. CONCLUSIONS**

- ---
- ---
- ---
- ---

